



CATERING CONTRACT

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Term & conditions

Jogasaki Sushi Burrito [JSB] wants your event to be a success and the best way to achieve this is to formulate a strong, honest and open relationship with you, where communication is clear and expectations from both sides are understood from the outset.

The quote

Following our discussions [JSB] will provide you with an individual written quotation. It will remain valid for your particular event date. In the instance that the event brief alters, it may be necessary to review and reissue the quotation.

Payment terms

As many costs are incurred on your behalf prior to the event date, [JSB] have the following payment terms:

- A deposit, based on a minimum of 30% of total quotation costs, is required immediately to confirm your event.
- Full prepayment of all known costs is payable 1 week before the day of your event.
- Corporate accounts are required to be settled in full within 14 days of the Invoice Date.
- [JSB] accept cash, check and most major credit cards. If paying by check, deposit payment must be received 10 business days prior to the event for clearance. We will impose \$35 charge for any bounced or returned checks.

cancellation

In the instance that you need to cancel your event, the following conditions will apply:

- All cancellations must be made by telephone, in the first instance and then confirmed in writing or by email. The Event will only be cancelled when the Client is receipt of a Cancellation Acceptance from [JSB], which will either be a written letter or an email from [JSB].
- If the Client shall cancel or be deemed to cancel the Event one calendar month or more than one calendar month prior to the Event Date specified in the quotation, then the Client shall be liable to pay 20% of the Total Costs in addition to all out of pocket disbursements or costs of [JSB] in relation to the proposed provision of the Services, credit being given for any Payment on Account already paid.
- If the Client shall cancel or be deemed to cancel the Event less than one calendar month but more than one week prior to the Event Date specified in the quotation, then the Client shall be liable to pay 50% of the Total Costs in addition to all out of pocket disbursements or costs of [JSB] in relation to the proposed provision of the Services, credit being given for any Payment on Account already paid.
- If the Client shall cancel or be deemed to cancel the Event less than one week prior to the Event Date specified in the quotation, then the Client shall remain liable to pay 100% of the Total Costs.

Where circumstances beyond [JSB] control prevent us from fulfilling any obligations, [JSB] will, by notice in writing to the Client, terminate the Contract and return to the Client any balance of the Payment on Account remaining after settlement of all or any costs, expenses or liabilities howsoever incurred in respect of the proposed provision of the Services.

service Fee, Travel Fee & Additional cost

- California Sales Tax of 9% will be added into you total quotation cost.
- Our Service Fee for private event is 18% of the food and beverages total and is NOT a gratuity. Gratuity may be added or given to our staff at the time of the event, at your own discretion.
- [JSB] operates a free travel fee policy up to a limit of 25 miles from our SouthBay location. Travel fee may apply thereafter, depend upon distance, unless otherwise agreed. Congestion and parking charges will be applied.
- Our quote is based on two hours time frame. For any event(s) where we are serving guests more than two hours, a \$2.00 per person fee per hour will be charged.

Liability

[JSB] confirms that they have and will maintain sufficient Public Liability Insurance for events of the nature of the booking. A copy of the certificate (or scanned PDF image) is available upon request.

[JSB] follows strict HACCP guidelines for all food production, handling, storage and distribution and dealings with our clients and their guests. Our policy, based on these guidelines, restricts the service of foodstuffs to a maximum of four hours after being removed from refrigeration. [JSB] advise that all food must be consumed after two hours of initial serving, therefore any food consumed after two or more hours of it first being served is at the clients discretion and therefore becomes their responsibility.

I agree to the above terms and conditions.

Printed Name of Customer

Signature of Customer

Date

Um.... SUSHI... BURRITO... SUSHI... BURRITO... HOW DO YOU Like YOUR SUSHI BURRITO?